

What is Necessary-What is Possible

Planning Tool Instructions:

In the article entitled “3 Questions: Move from Overwhelm to Momentum,” I described how using three questions can help you make better decisions in the moment. These same questions can be adapted to an extremely effective planning approach.

Use them to determine your focus for the day, the week, or even to set a strategic direction for a project, season, or business quarter. For example, an executive leader who manages a marketing team uses these questions in quarterly strategy sessions with her staff to ensure that they plan realistically and also reach for what’s possible.

Print the following page and use it as a worksheet² to set your daily focus, weekly priorities, or quarterly strategy. You might like to print one for your personal use and one for your business priorities. You’ll notice that the worksheet includes two of the three questions. Once you address the first two, ask yourself the third:

What is necessary?

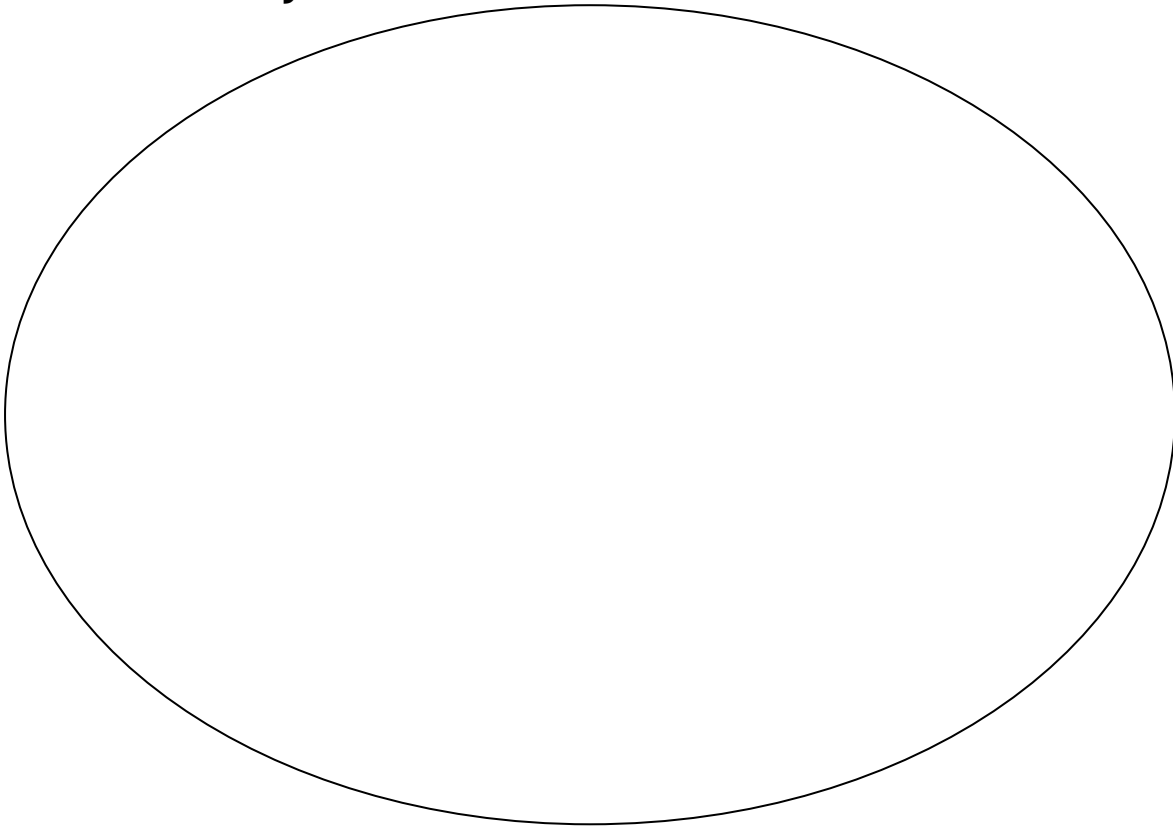
What is possible?

What’s the best way to begin?

¹Blog post entitled: *3 Questions: Move from Overwhelm to Momentum* published March 5, 2005, inthecurrent.com.

²This worksheet is available in both landscape and portrait formats.

What is necessary?



What is possible?

